

	AFTER HOURS MEDICAL EMERGENCY POLICY, PROCEDURE AND PHONE NUMBERS	Effective:	December 12, 2005
		Originator	Beth Smith
		Last Updated	December 12, 2005
		Updated By:	Beth Smith

1. Policy

Ross University policy is to provide medical emergency assistance after regular school hours and during semester breaks to faculty, students and staff. This assistance provides an on-call nurse and assistance from Dean's Council where necessary.

2.0 Procedure

The following is the procedure for emergency medical cover:

- 2.1 In the event of a medical emergency the individual should call **911 or 466-8735 (EMS direct line)** for ambulance response or go directly to the hospital, **465-2551**.
- 2.2 Call the on-call Emergency Nurse at—**662-6235**.
- 2.2 If the Nurse is unavailable call School Counselor at 465-2453 or cell 662-6550. School Counselor will then liaise with a member of the Dean's Council to ensure that a Faculty member or other appropriate person is available to the student or other individual.
- 2.3 If (School Counselor is also unavailable then the individual should proceed to contact a member of the Dean's Council directly.
- 2.4 Contact numbers for the Dean's Council are as follows:

Dr S Fox	466-6234	662-6551
Dr. J Sandquist	465-5582	662-5413
Dr J Gyimah	465-6741	
Dr C Hutchison	465-8143	
Dr A Reich	465-9857	
Dr I Shokry	466-7072	
Dr G St Jean	466-7954	
Ms S Stapleton	466-5348	662-5503
Dr D DeYoung	466-4980	662-2798