

	<b>Medical Evacuation of Faculty Policy/ Procedure</b>	Effective:	March 8, 2006
		Originator	Beth Smith
		Last Updated:	March 8, 2006
		Updated by:	Beth Smith

## 1. Policy:

- 1.1 Ross University considers the health care and well being of its faculty to be of the utmost priority. Thru ISOS 24-hour alarm center, the University provides evacuation services for all faculty, their spouses, and dependent children; corporate visitors from the USA; invited guests of the University; and visiting University faculty and their dependents.

## 2. Scope:

- 2.1 This policy applies to all faculty, their spouses, and dependent children; corporate visitors from the USA; invited guests of the University; and visiting University faculty and their dependents

## 3. Procedure:

- 3.1 In the event of an emergency, call the Ross University Nurses' Office during school hours, ext. 135 or the emergency cell 662-6235. A call will be made to International SOS (ISOS) at 1-215-942-8226 collect, if necessary.

- 3.2 Provide the following information:

- 3.2.1 Ross University ISOS #11BCMA000114
- 3.2.2 Caller's name, status, telephone/fax/e-mail numbers
- 3.2.3 Patient name, DOB, /passport number/Cigna#02538A
- 3.2.4 Nature of injury/illness
- 3.2.5 Name/telephone of hospital – JNF/869-465-2551
- 3.2.6 Name/telephone of treating **physician – Dr. Wilkinson 466-8080**
- 3.2.7 Patient's USA address

**Important - Call Susan Hirsche—Nurse coordinator for Ross Employees at Cigna if any problems/questions – 302-797-3341**

