

	Medical Evacuation of Students Policy, Procedure	Effective:	7 March 06
		Originator	Beth Smith, R.N.
		Last Updated:	7 March 2006
		Updated by:	Beth Smith, R.N.

1. Policy:

Ross University considers the health care and well being of its students to be of the highest priority. The University provides medical health insurance with evacuation service for all students. A student may waive this for coverage comparable to the Student Resource plan.

2. Procedure:

2.1 Ross Nurse responsibilities:

- 2.1.1 Verifying student coverage through Student Resources/Mega Life or other if SR waived – ask student or check computer records**
- 2.1.2 Call Assist America Evacuation – 1-609-452-8570 – Give medical emergency situation to operator**
- 2.1.3 Give AA reference # 01-AA-SID-01031 – Mega Life Student Resources needs to be contacted by AA, Ross nurse, or patient**
- 2.1.4 Give name of treating M.D. - Dr. Wilkinson 869-465-8080 or other M.D. in charge**
- 2.1.5 Give name of hospital - JNF Hospital – 869-465-2551**
- 2.1.6 Family contact information (access health certificate)**
- 2.1.6 Ross Nurse or other for primary contact – 662-6235 – Emergency nurse cell phone**

2.2 Ross Student responsibilities:

- 2.2.1 Insurance card in hand**
- 2.2.2 Cash or credit card to pay deductibles when leaving US hospital.**

2.3 Information for SR/Mega Life Health Insurance Company

- 2.3.2 Ross University Policy # 2005-2199-2**
- 2.3.3 Caller's name, status, telephone/fax/e-mail**
- 2.3.4 Student/Patient name, DOB, ID/Passport #**
- 2.3.5 Student/Patient home address**
- 2.3.6 Nature of injury/illness**
- 2.3.7 Name/location, telephone of hospital**
- 2.3.8 Name/telephone of treating physician**