

 ROSS UNIVERSITY SCHOOL OF VETERINARY MEDICINE	<h2>Release of Equipment</h2>	Effective:	Jan 23 rd 2006
		Originator	D.McKoy
		Last Updated:	23 rd Jan 2006
		Updated by:	D. McKoy

Policy and Procedure document

1. Purpose:

1.1 The purpose of this Policy is to ensure that all equipment being decommissioned are free of any chemical contamination that may be hazardous to an individual and or the environment.

2. Scope:

2.1. This procedure applies to all equipment used in laboratories, surgery, anatomy and dentistry, that come into contact with various hazardous materials in some way or form in their normal course of use and that may leave some form of residue.

3. Procedure

3.1 Users of laboratory and analytical equipment must properly decommission and decontaminate equipment, which was used in conjunction with chemical, biological or radiological materials prior to releasing of equipment under their control or use.

Examples of equipment include, but are not limited to, refrigerators, freezers, centrifuges, incubators, chromatography systems etc.

3.2 Chemical Hazards

Equipment used in conjunction with hazardous chemicals must first be properly decommissioned. Apparatus that use chemicals in a process, e.g., chromatography unit, must be completely drained and collected for disposal. Also, any surfaces contaminated with residual chemicals must be decontaminated and the waste collected for proper disposal. This includes the interior of refrigerators, freezers and centrifuges. All chemical warning labels must be removed prior to pick-up by salvage or the bargain barn.

3.3 Biological Hazards

Equipment used in conjunction with biological materials must be properly decontaminated using an appropriate disinfectant and/or sterilization process. Also, prior to moving a biological safety cabinet, please contact the Biological Safety Cabinet vendor and arrange to have it decontaminated. All biological warning labels must be removed prior to pick-up by salvage or the bargain barn.

3.4 Radiological Hazards

Equipment used in conjunction with radiological materials must be properly surveyed and decontaminated per campus policy. All radiological warning labels must be removed prior to pick-up by salvage or the bargain barn. Scintillation counters contain a radioactive sealed source and must be decommissioned by EH&S.